School Enrolment
School enrolment normally occurs at the middle of March. You can find out when the exact date is from the nursery school or your future school.

Enrolment Examinations
This free examination by the Public Health Department is carried out at nursery school, or parents will be asked to an appointment at the Public Health Department. It is important that one parent is present during the examination. Proof of the doctor’s U9 examination must be brought to the enrolment examination.

Registration at the School
One or both parents and the child must be present for the registration.

Trial Lesson
On registration day your child will take part in a playful one-hour lesson. The teacher will observe whether your child is able to participate satisfactorily.

Preparation in Nursery School
Preparation by the Parents
Take your child to nursery school regularly!

Nursery school supports your child’s development and prepares him/her for school. Especially in the last year at nursery school your child will visit his/her future school and the library for example. Your nursery school teacher can also answer any questions about school enrolment.

Information Evenig for Parents of Pre-schoolers
This evening will take place in your nursery school. Here you will be given information about official regulations, special school prepara-
tion at nursery school and the important dates for school enrolment.

German Language Improvement
Children who need help with the German language can receive a special pre-school language improvement course. It is particularly advisable for children whose parents do not speak German to attend this valuable course. It is also available for children who do not go to nursery school. Please ask at your primary school.

Parent-Teacher Dialogue and Final Meeting
You can ask your nursery school teacher about your child’s stage of development throughout his/her time at nursery school. At the final meeting with the nursery school teacher you will fill out a form to-gether, entitled “Information for the Primary School”. You should take this form with you on the day of registration. Please use this opportunity to further your child’s development at an early stage.

TIP!
Watch out for notices at nursery school telling you the dates of the first parents’ evening at school, the enrolment examination and the day of registration.

Documents for Registration
• child’s birth certificate
• child’s invalidity/pension book (if applicable)
• certificate of custody (where parents are separated)
• child’s resident permit/passport (if applicable)
• child’s birth certificate

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The Bavarian school system
Compulsory education and cut-off date for school enrolment
All children must attend school in Germany. Any child that is 6 years old on 30th September must start school in the September of that year.

School Enrolment at an earlier date
A child that is not yet 6 years old on 30th September is allowed to start school. The school will check whether that child is able to participate in lessons satisfactorily. The decision to accept the child is taken by the school head teacher.

School Enrolment at a later date
A child that is already 6 years old on 30th September can postpone school enrolment for one year. For children born in July to September, this decision is taken by the parents who register their child and have school enrolment for one year. For children born in January to June, this decision is taken by the parents who register their child and have school enrolment for one year.

A child that is already 6 years old on 30th September can postpone school enrolment at a later date.

School Catchment Area
Every child must attend the school in the area where he/she lives. If you do not know which school your child should be registered at, please ask the nursery school or the Education Authority for the City or District of Bamberg.

Attendance at a School outside the Catchment Area
Parents can apply to register their child at a school outside their catch-
ment area if they have a very important reason. Application forms are obtained from the school. The Education Authority for the City or Dis-
tric of Bamberg will decide.

Transport Expenses
If the school is more than 3 km away from the child’s home, the child can travel to school for free on the bus. Parents must apply for this service before the start of school. Application forms are obtained on the day of school registration.

Documents for Registration
• child’s birth certificate
• child’s invalidity/pension book (if applicable)
• certificate of custody (where parents are separated)
• results of the enrolment examination by the Public Health Depart-
ment (already undertaken)
• proof of the doctor’s U9 examination
• the form “Information for the Primary School” which was completed by the nursery teacher.
Changes once school has started

From the first day of school onwards, the family's daily routine often changes completely, especially for the child.

A normal School Day
As a rule, lessons begin at 8:00 and end between 11:00 and 12:00 in the first grade. Your child should be at school about 15 minutes before lessons start. On average, the children have 23 lessons per week. At the beginning of the school year you will receive a timetable for your child.

School Holidays
There is a total of 14 weeks school holiday per school year. The head teacher will inform you about dates for the school holidays and school-free days.

Illness and Accidents
You must notify the school before 8:00 if your child is unwell and cannot attend school. Your child is insured on the way to and at school. Attendance at the all-day school is free but the midday meal must be paid for by the parents. Financial support is possible from the Department of Social Affairs.

Midday Supervision
Nearly every Bamberg primary school offers midday supervision until at least 14:00. Your child can complete the homework and take part in extra free-time activities by registering for extended midday supervision (until 15:30 or later). Midday supervision is not offered during the school holidays as a rule. Fees for the supervision must be paid for by the parents.

After-school Supervision Centre (Hort)
These centres provide supervision until 20:30. Lunch, homework supervision and free-time activities, and as a rule supervision in the school holidays are offered. Fees are paid for by the parents and financial support may be possible from the Youth Welfare Office.

School Holiday Supervision
The yearly programme "Bamberg Holiday Adventure" covering all the school holidays is available from 1st February. In addition, the Youth Welfare Office publishes a Summer Holiday Programme at the start of the Whitun-Holidays (May/June).

All-day School in Bamberg
All-day schools will teach and supervise your child for the whole day (usually until 16:00). You may register your child there even if you do not live close by. Written homework is completed here at school. Attendance at the all-day school is free but the midday meal must be paid for by the parents. Financial support is possible from the Department of Social Affairs.

Independence and Support
Your child will want to and should become more independent once he/she attends school. However, the adjustment to school life is strenuous. There may be difficulties in adapting and then your child will require your loving support. Please give yourself and your child plenty of time for this new phase of life.

Homework
Your child should complete the homework independently if possible. You can help your child by asking him/her to explain the homework to you, even if you are not familiar with the course content. It is advisable to show interest and talk about school work with your child. Don’t forget to praise your child and be patient when he/she repeatedly makes mistakes or doesn’t feel like doing homework. Your child will receive help when doing his/her homework during the extended midday supervision or at an afternoon supervision centre (Hort).

Learning Together
Take time every day, to playfully practise reading and doing sums, e.g. checking the grocery bill, listening to your child read from flyers or books or going to the children’s theatre and talking about it afterwards.

Cooperation with the School
It is important that you keep in contact with the school and teach your child the importance of cooperation between the parents and the school. The teacher will answer any questions you may have about your child.

Afternoon and Holiday Childcare

Parental Duties
You should meet with the school in the event of an accident. Please inform the doctor in such cases and let the school know because an accident report must be written.

School Trips
School trips are particularly important for the motivation of your child and his/her integration into the class. Therefore, please let your child participate. Financial help is available in needy cases.

Cooperation with the School
You can take part in extra free-time activities by registering for extended midday supervision (until 15:30 or later). Midday supervision is not offered during the school holidays as a rule. Fees for the supervision must be paid for by the parents.

Family and Holiday Events
Family and Holiday Events

Useful Adresses
Department of Social Affairs for the City of Bamberg
- Education and participation
  0951 871520, BUT@stadt.bamberg.de
Office for Education for the City of Bamberg
- Bildungsamt@stadt.bamberg.de
- www.stadt.bamberg.de/bildungsamt
Advisory Committee for Immigrants and Integration for the City of Bamberg
- interpreter service
  0951 871875, red@stadt.bamberg.de
Youth Welfare Office Bamberg
- Places in a ‘Hort’, Summer holiday programme
  0951 871031, Jugendamt@stadt.bamberg.de
- www.jugendamt.bamberg.de
Education Authority for the City of Bamberg
- www.stadtbamberg.de/verwaltung/verwaltungsteil/zentralverwaltung/lehrerberater
Youth Welfare Office Bamberg
- www.jugendamt.bamberg.de
Asylum Counseling at Caritas
1. 0951 2959720, fecheitungberatung@caritas-bamberg.de
2. www.caritas-bamberg.de/zeugnis/fecheitungberatung
Immigration advice for adults and children from Social Service (DUF)
0951 910013, migration@duf-bamberg.de
- www.stadt.bamberg.de/einrichtungen/hilfe/migrationssozialdienst
Immigration advice from Workers’ welfare association (AWO)
0951 9103090, verwaegung Mild@avo-bamberg.de
- www.avo-bamberg.de/migrationsberatung/verwaegung
Family and Holiday Events
- www.zeitfuerfamilie.bamberg.de
- www.zeitfuerfamilie.bamberg.de
City of Bamberg Library
0951 9214292, info@stadtstubsarchiv-bamberg.de
- www.zeitfuerfamilie.bamberg.de
- www.stadt Rolingenturm Bamberg.de